BIFC Board Meeting Minutes

September 12, 2022

Via Zoom

Attendance: Peter Murchie, Greg Troyan, Sherry LaMonica, Liming McMillan, Jeff Shepard, Ellie Murray, Ian McCallum, Phil Avison, Ben Dugan, Brett Deits and Savannah Mabee

Roll Call, Agenda Review (Peter Murchie): Peter provided an overview of the agenda. Elizabeth previously provided the August minutes. There were no comments so Jeff moved to accept minutes. Ryan seconded. Unanimous approval of August minutes.

Presidents Report (Peter Murchie): This was Peter's 8th year of Island Cup and he stated that it was energizing to see all of the volunteers, players parents coming out. Peter acknowledged Sherry for all of her work as volunteer coordinator. Peter also acknowledged Liming for scheduling and sending out payments to referees. Many games got cancelled this last weekend (September 8-9) due to smoke and Ben, Phil, Ian's coordination of messaging was well executed and ensured that players were safe.

Scheduling and planning for Nov AGM (Peter Murchie): Annual General Meeting coming up in November, where we provide an update to our members of the status of the club organizationally and financially, socializing any changes to bylaws, electing of board members. The AGM is scheduled min-November and needs 30-day notice to members. A question was raided about hosting of the AGM and whether it should be in person, virtually or a hybrid format.

Creating board member recruitment ad hoc subcommittee (Peter Murchie): Peter is considering forming a subcomittee to discuss the type of person to be elected into VP and whether there should be a redefinition of the role. Brett requested clarification of the VP role. The VP position was a backup to the president. Piland, the previous VP, helped with Fields for the Future, Sounders games. Has a role in the development of long term strategic plan.

Peter showed the BIFC bylaws, specifically 6.1.2 Vice President

*The VP shall: a) perform duties of the President in the President's absence; b) attend regularly and report when appropriate at Board meetings; c) act as a liaison between BIFC and NSYSA Vice President of Competition; and d) track and manage implementatrion of BIFC's long term strategic plan.*

Peter suggested a sentence around taking on planning and implementation of events of the club (Island Cup, Island Shield, Banquet) and extended an invitation to meet to talk about recruitment stating that it would be nice to recruit younger players' families since the current board is more connected with older players.

August Financials Review (Brett Deits and Liming McMillan): The main takeaway is that the club is strong financial position. Rec Soccer has more players than in the last 5 years, resulting in an additional $50,000 not reflected in the document. The club is in communication with the Sounders for a MLS game makeup, but the $4600 spent on an MLS game will remain as a credit to the Sounders for a game next year.

Expenses worth pointing out: registration fee refunds, scholarship granted expansion. Payroll salary savings resulted from staff vacancies.

Liming - $15,000 receipt from the parks for summer camps still outstanding.

Discussion of plan/timing for developing FY23 Budget (Brett Deits): The new budget to be proposed shortly after Thanksgiving. Brett proposing a longer board meeting in December for budget review. Brett asked for ideas for programs that might deserve funding and delivery to the club. It is important to get forecasting and strategic planning incorporated into the budget. The goal is to have a draft ready in November for approval in December in order to have a budget in place on January 1 2023. Liming, Brett will be available for any questions about the budget.

Island Cup Report and Lessons Learned (Sherry LaMonica): A survey was sent out to volunteers for their experience and there were 19 responses: across all of the volunteer positions people definitely enjoyed themselves but some said more clarity in job description would have been helpful. 80% said communication was good. More people volunteered for the Island Cup committee for next year.

Other feedback:

* Last year we didn't have enough parking volunteers. This year we were overstaffed during some shifts.
* People commented about the desire for more food vendors.
* A suggestion surfaced to create a document with information that just the parents need.
* During the tournament, people didn't understand that Field 2A/2B was confusing, preferred field 1-4 names.
* A suggestion to use online services to report scores. BIFC currently uses a manual process that dates back ten years.

Peter: better coordination with parks about field maintenance: cut the grass shorter and be mindful of sprinkler schedule as some of the fields we actually muddy. BIFC needs to have a direct relationship with BI Parks: Parks has the stance that BPP is not a sports field but BIFC should be in dialog with them about preparing the fields for play: the field surfaces were borderline unsafe.

DOC / TD Report (Ian McCallum and Phil Avison):

Ian reported that 94 teams registered for island cup. Up from average of 86. Overall the Island Cup was a huge success with a particularly big shout out to Sherry, Liming, Peter, Ben Dugan and Bill Tomer. Waiting on Bill Tomer to return from an international trip for post tournament review.

Ian stated that BIFC was unable to host Island Shield in 2022 and will review if BIFC will host it in 2023 but his feeling is no since there is so much work to prepare for Island Cup and there are a large number of major tournaments the same weekend.

Ian next reported on Fall Rec Soccer: Adult League has 4 teams this year. This is a reduced number in teams but he needed to make a decision on registration numbers to get going. Once the scheduled was created, he received a bunch of late email requests and was able to add some more but not all. We started this past Friday night (9/9) and had 2 great games.

1-4 Grade Soccer: It has been a great start to the season with the most 1-2 grade teams ever. Grade 3-4 boys numbers are down by 1 team, probably due to our large number of DA boys teams. BI Parks had not organized bathroom access at Woodward or BHS but Ian was able to gain access. Parks have ensured us bathrooms and fields will be full accessible going forward.

Air Quality: Air quality for early games was not an issue on the island, a 6pm game at BHS was cancelled and referees notified. Sunday (9/11), WPL cancelled all games but BIFC was able to play two games.

Phil called out a highlight from the TD report that BIFC participation numbers this year will hit over 1200 for the first time since 2015.

Other Board Business (Peter Murchie): Wickland Dental has agreed to sponsor BIFC again.

Peter wished good luck to Savannah and Ellie in their "conquering" of North Kitsap tomorrow (9/13).

There being no further business, on a motion duly made and seconded, the meeting was called to a close.