



BIFC 2022 Annual General Meeting Minutes (AGM)

November 15, 2022, at 7:00 PM

In Attendance

Peter Murchie (President)
Jeff Shepard (Director of Communications)
Ben Dugan (VP of Select Soccer)
Savannah Mabee (Member at Large)
Ellie Murray (Member at Large)
Brett Deits (Treasurer)
Liming McMillan (Registrar/Administrator)
Ryan Daugherty (Director of Fundraising)
Ian McCallum (Director of Coaching)
Sherry LaMonica (Director of Volunteers)
Elizabeth Bamber
Jim Handy

Introduction

The meeting was called to order at 7:07 PM by Peter Murchie. Peter provided an overview of the agenda for the meeting.

The current board members introduced themselves and described their roles on the board.

Peter introduced Jim Handy, a candidate for Director of Volunteers, Amii Thompspon, a candidate for Secretary, and Elizabeth Bamber, BIFC member and parent.

Approval of Minutes – 2021 AGM Meeting

The 2021 AGM meeting minutes were displayed during the Zoom meeting for review and a copy was previously sent to all board members by email. On a motion duly made and seconded, the 2021 AGM Minutes were unanimously approved.

Peter reviewed the current board roles and recognized Elizabeth for her service as Secretary. He conveyed appreciation for her advisory role on the board, and thanked Amii for running for the position.

Peter recognized Sherry for her years of service to the club in a variety of roles.

The open positions for the upcoming 2-year tenure include:

Open positions:

Vice President

VP of Select Soccer

Director of Referees

Director of Goalkeeping

Jeff Shepard will run for Vice President and Ben Dugan will run for the VP of Select Soccer position, which he currently occupies.

Club Annual Technical Report

2022 recap:

- Increased referee certifications and participation - 21 new refs!
- Female coaching and players - hope to expand, female participation numbers are up
- Recognized Ellie and Savannah as our first High School BOD members, appreciation for their contributions and hope they have enjoyed the experience,

2022 programs were reviewed including:

- Mini-Kickers,
- Recreational Program
- Winter Development Academy
- TOPSoccer, attendance down this year camps and clinics
- Adult competitive soccer
- Select soccer

Ian recognized the Board, volunteers, coaches, Liming, and Phil for their role in creating and building these strong programs.

2023 Goals:

- Engagement with leagues and their development,
- Increased female participation and development,

- Referee development and support,
- Coach and parent education,
- Enhanced website, communication & social media,
- Program development, new experiences,
- Facilities continue to be a challenge.

Ben Dugan recognized the continued strength and positive development coming out of Covid.

Peter recognized everything Ian juggles to ensure we have field space, almost always able to figure it out, but it is not sustainable, and we need options going forward.

Treasurer's Report

Brett Deits provided an overview of BIFC's 2022 revenue sources and expenses. BIFC anticipates finishing 2022 in a strong financial position. There are significant increases in participation across recreational programs, clinics, summer camps, and other activities that bolstered revenues. A variety of expenses incurred in 2021 offset budgeted items in 2022. Highlights:

Break-even focus

Calendar Year	Revenues	Expenses	Surplus/ (Deficit)
2022	\$ 688,969	\$ (693,493)	\$ (4,524)
2021	\$ 593,947	\$ (589,052)	\$ 4,895
2020 (Covid Adjusted)	\$ 422,657	\$ (413,763)	\$ 8,894
2020 (Initial)	\$ 634,204	\$ (598,649)	\$ 35,555
2019	\$ 536,635	\$ (532,404)	\$ 4,231

Monthly and annual process

- financial integrity with controls and regular monthly closing
- monthly financial report to board
- state and federal tax filings (form 990, etc)
- maintain prudent operating reserves (~6 months of operations)

Budgeted Revenues

Revenues	Budget
Sponsorship/Donations	\$38,250
Camps/Clinics	\$39,100
Recreational	\$71,950
Developmental	\$58,914
Select	\$418,125
Scholarships	(\$15,000)
Tournaments (Hosted)	\$58,400
Other	\$14,050
Total	\$693,493

Budgeted Expenses

Expenses	Budget
Administrative	\$6,992
Shared Program	\$58,477
Recreational	\$11,075
Select/Development	\$152,019
Payroll	\$413,710
Tournaments (Hosted)	\$37,170
Other	\$14,050
Total	\$693,493

Brett anticipates finishing 2022 in a strong financial position

- We have 6 months of operating reserves and money for fields of the future
- Significant increases in participation across recreational programs, clinics, summer camps and other activities bolstered revenues
- Billed field expenses have been below budget
- Girls Program Director position was not filled

2023 budget considerations

- continue prudent expense management

- continue increase/support for players of families experiencing hardship
- plan for considerable increase in field usage costs to BI parks
- evaluate new positions given club grown
- inflation

Brett expressed gratitude to Liming for diligently keeping BIFC's books organized and updated. The BIFC financials are transparent to anyone interested in viewing them.

Election of Officers

Peter noted that board positions are for a 2-year term, and this year the Vice-President, Secretary, and VP of Select Soccer are up for election. Jeff Shephard, current Director of Communications put himself forward for Vice President, Amii Thompson a Club Member put herself forward to fill the Secretary position and Ben Dugan put himself forward to continue in the Vice President for Select position. Peter thanked Ben for continuing in his role and to Amii and Jeff for stepping in to these important roles and his confidence in their commitment and skills they bring to the Board.

The following elections were held by an anonymous Zoom poll. All nominees were uncontested and thus elected:

Vice President

Jeff Shepard

Secretary

Amii Thompson

VP of Select Soccer

Ben Dugan

Discussion

Amii Thompson - proposed partnership with park and rec to provide scholarship vouchers (community effort)

Elizabeth Bamber - annual sponsors - how many renew? Ryan answered: 2 new 6 returning/renewing. Elizabeth has a background in sponsorships and agreed to work with Ryan on sponsorships.

Peter - year rounds fields coalition update

Bainbridge Parks agreed to prioritize finding year-round sports fields, set aside resources and direct staff to develop plans and get proposals and cost assessment for strawberry park as a turfed field, which already has existing lights.

Still in the assessment phase, hopeful there's an opportunity at Strawberry, but there is a second option (nonprofit) being explored that would be soccer-focused. Critical need and one of the top priorities of the board. We also continue to be in conversation with the school district and offered to partner with them for turf and lights.

Peter - discussion of appointed vs. elected position. Peter acknowledged the participation and service of Ellie and Savannah and their contributions and wished them well on their future pathways. Savannah and Ellie conveyed their appreciation and the experience and understanding to see how a nonprofit works.

Adjournment

On a motion duly made and seconded, the meeting was called to a close at 8:14 PM.

Regular board meetings are held on the second Monday of each month at 7:00 PM via Zoom conference call.

Board meetings are open to all club members.